

Appointment of Administrative residents (chief resident)

POLICY (as per PAIRO/OCOTH Agreement)

A **Chief** Resident, for the purpose of administrative bonus, shall be defined as a resident who has responsibility for six (6) or more assistant residents. There will be only one (1) Chief Resident in a hospital department.

A **Senior** Resident for the purpose of administrative bonus, shall be define as a resident who is the most senior in an approved specialty/subspecialty training program within a clinical department or in a department with no Chief Resident who supervises clinical clerks, or interns, or residents, or has the responsibilities of administrative or educational duties.

In a hospital or department without a Chief or Senior Resident for periods of six (6) months or longer, it is agreed that the resident assigned administrative responsibilities will be paid the administrative stipend.

Stipend: Chief= \$3,874/annum
Senior=\$1,937/annum

PROCEDURE:

A 4026a form must be submitted when a Chief/Senior Resident is appointed, to activate payment of stipend.

The residency Program Director will define the responsibility and time commitment required for administrative, clinical, and teaching duties. The following may be considered part of the job description:

- a) Supervision of other residents in the department, including Family Medicine residents and clinical clerks.
- b) Administrative responsibility for rounds and other educational programs in the department, the duty roster, and orientation of new house staff.
- c) Clinical consultation to clinical clerks.
- d) Close liaison with nursing staff, the Program Director, and residents.
- e) Attendance at the Resident Postgraduate Education Committee of respective divisions, if named as the resident representative of the program.

***Please send 4026A forms to the Postgraduate Medical Education Office**

Updated: August 2010